

PUBLIC GATHERING PERMIT APPLICATION

PERMIT # _____

Ordinance No. 137 -137A

Public Gathering of 200 Persons or More

Sadsbury Township – Crawford County

9888 State Hwy. 285, Conneaut Lake, PA 16316 • 814-382-8579

Section I: Requirements

1. Completed application and fee shall be submitted to the Township Secretary forty-five (45) days prior to the "Gathering".
2. Any additional information required shall be delivered to the Township Secretary thirty (30) days prior to the "Gathering".
3. Inspection and consideration of the request, upon receipt of all necessary or requested documentation and signed application/fee shall be considered by the committee comprised of:
 - a. Chief of Police
 - b. Township Zoning Officer
 - c. Chairman of the Board of Supervisors
 - d. Any other person deemed necessary by the Township Board of Supervisors
4. Submit with the application a copy of the insurance certificate providing public liability insurance in the amount of no less than \$300,000.00 for one (1) person and \$500,000.00 for any one accident which shall be in force during the public gathering as defined in Ordinance No. 137 and amended by Ordinance No. 137A.
5. The Applicant shall post with the Township Treasurer a cash bond in the sum of \$2,000.00 for faithful observance of the provisions of this ordinance as provided in Section 7 of Ordinance No. 137A.
6. The Applicant shall pay at the time of application a permit fee of \$200.00 per day for each day the public gathering is to be convened. A permit issued is valid only for the days indicated on said permit.
7. All parking of vehicles shall be on private property, not on state or local right-of-ways. Detail must be provided to show the number and location of the parking spaces. If parking will not be contained solely on the applicant's property, signatures from other property owners must be submitted with application giving permission for use of their property for parking during this event.
8. No illegal sale or consumption of alcoholic beverages or drugs shall be permitted (Ordinance #143 and amendments, Section 628).

Section II: Applicant & Owner Information

DATE: _____
APPLICANT: _____ PHONE #: _____
APPLICANT'S ADDRESS: _____
APPLICANT'S INTEREST IN PUBLIC GATHERING: _____
OWNER OF PROPERTY: _____ PHONE #: _____
OWNER'S ADDRESS: _____

Section III: Property/Gathering Information

DATE(S) OF GATHERING: _____
PURPOSE OF GATHERING: _____
ADDRESS/LOCATION OF GATHERING: _____
ZONING DISTRICT: _____ NUMBER OF PEOPLE EXPECTED: _____
NUMBER OF OFF STREET PARKING SPACES PROVIDED: _____

WILL TRAFFIC CONTROL BE NECESSARY: Yes No
WILL CROWD CONTROL BE NECESSARY: Yes No

INSURANCE COMPANY: _____ PHONE #: _____
INSURANCE AGENT NAME: _____ PHONE #: _____
INSURANCE POLICY #: _____ EXPIRATION DATE: _____

Section IV: Signature and Fee

By making this application I hereby agree to abide by all Federal, State, and Township Laws and Ordinances that apply to this Public Gathering and further accept all written conditions and costs as may be imposed by the Township Officials after their review of this application. Upon said acceptance I agree to accept responsibility for the faithful observance of the provisions of Federal, State, and Local Laws, ordinances, regulations and conditions, agreeing to hold harmless the Township of Sadsbury, Crawford County, it's employees, and servants both elected and appointed, from any and all liabilities and causes of action which may arise by reason of the granting of such permit. I understand and accept that after review of this application, a permit may be denied or approved. If this request is denied an administrative fee of \$100.00 will be deducted from the permit fee paid. All other moneys shall be returned to the applicant.

SIGNATURE OF APPLICANT: _____
SIGNATURE OF OWNER: _____
DATE: _____

FEE: \$200.00 per day x _____ days = \$ _____
PAID: Ck #: _____ Cash: \$ _____ Date: _____

CASH BOND (\$2000.00) RECEIVED: YES NO Date: _____ Ck #: _____

Section V: Township Approval – Office Use Only

CODE ENFORCEMENT DEPARTMENT (REQUIRES THREE (3) SIGNATURES)

Sadsbury Township Board of Supervisors

Sadsbury Township Zoning Officer

Chief of Police Conneaut Lake Regional Police Department

RELEASE OF CASH BOND APPROVED: YES NO DATE: _____

BY: _____
Board of Supervisors

BY: _____
Zoning Officer

BY: _____
Chief of Police

TRAFFIC CONTROL NEEDED: YES NO _____
Chief of Police

CROWD CONTROL NEEDED: YES NO _____
Chief of Police

ADDITIONAL COMMENTS: _____

HISTORY OF EVENT (AFTER GATHERING HELD): _____
